



Background:

In the event of bad weather, or any natural or manmade incident or disaster, the base commander may declare an emergency condition. Personnel should know ahead of time where to go for information, what procedures are in place, and how leadership determines the reporting status of Pax River should inclement weather occur.

What dictates a base closure or delay?

NAS Patuxent River uses NASPAXRIVINST 12610.7H PERSONNEL REPORTING PROCEDURES DURING EMERGENCY CONDITIONS to determine how personnel will report for duty in the event of any emergency conditions, including inclement weather. "Emergency condition" in this case refers to any situation that reduces or prohibits normal base operations at NAS Patuxent River. This instruction also defines which type of personnel should be considered critical, non critical and mission essential.

How does the base determine when to delay or close in the event of inclement weather?

NAS Patuxent River leadership will confer with civil authorities and tenant command leadership leading up to a weather event and will determine what impact a storm is expected to have and what the reporting status of the base will be (open/delay/closure/etc.). Typically, this decision will be made the night prior to, but no later than 5 a.m. the day of a storm, and the decision will be put out to local media and posted to the NAS Pax River Facebook Page (<https://www.facebook.com/NASPaxRiver/>), Twitter feed (<https://twitter.com/NASPaxRiverPAO>), and CNIC landing page announcements (https://cnic.navy.mil/regions/ndw/installations/nas_patuxent_river.html).

What types of reporting conditions are there?

There are nine standard reporting conditions in place at NAS Patuxent River, They are: 1. Open; 2. Open With Unscheduled Leave / Telework; 3. Delayed Arrival / Unscheduled Leave / Telework; 4. Delayed Opening / Unscheduled Leave/Telework; 5. Restricted Access / Telework; 6. Restricted To Mission Essential Personnel / Telework; 7. Open With Staggered Departure; 8. "Restricted Access" With Immediate Departure; and 9. Shelter in Place. In the event these reporting conditions are put into effect by the command they will be released with details regarding hours of delay, type of personnel expected to report for duty, and other pertinent details.

How do I know if a delay or closure applies to me?

Whether you are a civilian, military, or contract employee at NAS Patuxent River, the key is working with your chain of command to determine if you are considered considered critical, non critical, or mission essential *and* what reporting procedures apply to you, for each of the conditions listed above, before inclement weather occurs.

Questions?

For questions regarding inclement weather reporting, refer to NASPAXRIVINST 12610.7H and your chain of command.